

This is a senior, key and critical role in our business where you are Damar's lead education expert, responsible for the continuous development and overall impact of the quality of the education that we provide; and ensuring we meet our regulatory requirements.

You will identify and manage the needs of all stakeholders across Damar and lead, manage, and guide our experts across the breadth of our curriculum, including quality of our teaching resources. You will ensure that our programme design and content are outstanding and that our resources and teaching meet the requirements of the relevant apprenticeship standards as well as the objectives of our employers and apprentices, in addition to meeting our internal performance indicators and targets.

- Normal hours of work: As set out in your terms and conditions of employment.
- Reporting to: Director of People and Performance
- Location: As set out in your terms and conditions of employment

The contents of this job description are not exhaustive. You may also be asked to perform other related duties relevant to the level of your role to meet the ongoing needs of our business.

### **Key responsibilities**

- Building on the development of and implementing our vision for the quality of education, including establishing Damar's educational goals.
- Aligning all activity with our values of being impactful, accountable, and working as one team with a common purpose.
- Understanding and promoting best practice in curriculum development, teaching and assessment for our diverse student community; including being up to date on changes in educational policy and practice.
- Monitoring and evaluating the performance of our programmes.
- Providing support and intervention where necessary across the business to promote the quality of education at Damar working with our internal teams to achieve employer goals.
- Representing Damar at sector-specific education forums.
- Ensuring an excellent student learning experience and outstanding student outcomes.
- To maintain up to date knowledge of funding, national and local developments in education, Prevent and safeguarding, and other relevant policies to ensure high quality delivery and standards.
- To ensure that Damar's financial profiles are achieved through the effective performance management of staff and resources.
- To continually and consistently drive high levels of performance across your expert team, ensuring that your team works to the highest standards, is aligned with the Damar Difference, our business-wide goals and, in particular, that your team:

- works to Damar's standard delivery models and agreed operating processes, in line with our ambitions.
- delivers ongoing, sustainable improvements in our offer for both our internal goals and employer business objectives.
- understands and delivers our vision for quality of education.
- has, and continues to develop on an ongoing basis, the competence needed to ensure agreed targets and plans are met.

### Skills

- Able to spot and resolve issues and think beyond our standard processes/ways of working.
- Commercially aware – able to understand, contribute and drive interventions which link to business goals.
- Higher level proficiency in Microsoft Office and our key systems (OneFile, PICSWeb, OpenLearning)
- Able to build trust across our business and externally and to inspire, engage and motivate your team.
- Self-motivated, highly organised, and able manage your own time efficiently.
- Expert level knowledge of Ofsted's education inspection framework

### Knowledge and qualifications

- Assessor qualification or relevant teaching qualification
- A strong background in work-based learning
- Understanding of apprenticeship standards, regulatory requirements and the education and skills landscape

### Personal attributes and behaviours

- Leads by example, aligned to the Damar Difference and our values and behaviours.
- Professional
- Able to prioritise.
- Team player
- Flexible to support team and wider business needs.

### Additional requirements

- To comply with the requirements of our Employee Handbook and policy documents
- To promote the equality of opportunity within our organisation
- To demonstrate commitment to safeguarding and promoting the welfare of all students
- An enhanced Disclosure and Barring Service (DBS) check is a requirement of all roles at Damar that may include sole supervision of young people or vulnerable adults.
- A car, insured for business use and full driving licence.